



REGULATIONS FOR “BARBERSHOPS, HAIRDRESSING, COSMETOLOGY SHOPS AND NAIL SALONS”

BACKGROUND

The State of Connecticut has passed legislation concerning licensing and inspection oversight of Barbershops, Hairdressing, Cosmetology shops and Nail Salons. The purpose of this District Regulation is to provide specific criteria for such inspections and licensing.

AUTHORITY

These Regulations are authorized pursuant to Sec. 19a-231 of the Connecticut General Statutes.

SECTION 1 DEFINITIONS

- (a) **“Barbering”** – includes the following described practices when performed by a barber licensed in the State of Connecticut, upon the head, face, scalp or neck for cosmetic purposes only:
 - (1) The cutting, trimming, or shaving of the hair.
 - (2) Singeing, shampooing, dyeing, coloring or styling of the hair.
 - (3) The application of cosmetic preparations, hair tonics, antiseptics, powders, oils, clays, creams or lotions.
 - (4) Giving facial and scalp massage or the application of oils, creams, lotions or other preparations, either by hand or mechanical appliances.
- (b) **“Barbershop”** – any establishment engaged in the practice of barbering for the public.
- (c) **“Changing Room”** – A separate and discrete area, not a toilet facility, where patrons may change from their clothes to a gown prior to receiving services.
- (d) **“Director of Health”** – The Director of Health of Ledge Light Health District or his/her duly authorized representative.
- (e) **“Hairdressing and Cosmetology”** – includes the following described practices performed by a licensed hairdresser/cosmetician in the State of Connecticut upon the head, face, scalp, arms, hands, body, legs and feet for cosmetic purposes only.

- (1) Dressing, arranging, curling, waving, weaving, cutting, singeing, relaxing/straightening, bleaching and coloring hair.
 - (2) Treating the scalp, face, neck and arms by massaging, cleansing, exercising, stimulating or manipulating, with the hands, mechanical appliances, or water.
 - (3) Application of cosmetics, preparations, antiseptics, tonics, lotions, creams, powders, oils, clays, sprays, or any product pertaining to the skin.
 - (4) Manicuring fingernails of the hand and, for cosmetic purposes only, trimming, filing and painting the healthy toenails of the feet, excluding cutting nail beds, corns, calluses, or other medical treatment involving the foot or ankle.
- (f) **“Hairdressing or Cosmetology Shop”** – any establishment engaged in the practice of hairdressing, cosmetology, or barbering for the public.
- (g) **“Mobile Work Station”** – A modular space which can be used for multiple purposes through the use of mobile equipment.
- (h) **“Nail Technician”** – means a person, who for compensation, cuts, shapes, polishes or enhances the appearance of the nails of the hands, including but not limited to, the application and removal of sculptured or artificial nails.
- (i) **“Nail Salon”** – Means an indoor establishment, kiosk, or site regardless of duration, that offers, provides, permits or allocates space for the manicuring of finger nails and pedicuring of toe nails or enlists to use of chemicals which include but is not limited to resins, plasticizers, solvents, pigments, creams, emollients, adhesives, paints or compressed air brush equipment for the purpose treating, painting, repairing, and enhancing of the human finger nails and toe nails.
- (j) **“Operator”** – An operator is any person, including, but not limited to, a licensed hairdresser/cosmetician or barber, or unlicensed person who is performing tasks allowed under the scope of this Code and the Public Health Code of the State of Connecticut.
- (k) **“Other Services”** – The following described practices can be performed by an unlicensed individual under the supervision of a licensed hairdresser/cosmetician in the State of Connecticut:
- (1) Manicuring nails of the hands.
 - (2) Performing facials.
 - (3) Shampooing of the hair.

- (4) Eyebrow arching.
- (5) Braiding hair.
- (l) **“Shampoo Station”** – A shampoo station consists of a shampoo bowl (sink) and a shampoo chair.
- (m) **“Working Area”** – A working area is defined as a separate room with more than one work station, or a private room set aside to serve one customer at a time.
- (n) **“Work Station”** – A work station is defined as a chair, countertop and floor space set aside for the purpose of serving a customer, including floor space for the operator to stand while serving the customer.

SECTION 2 PLAN REVIEW AND PRE-OPERATION INSPECTIONS

- (a) No barbershop, hairdressing, cosmetology shop and/or nail salon having a permanent location shall be relocated, constructed, remodeled or extensively altered, nor shall a structure be converted to use as a barbershop or hairdressing and/or cosmetology shop, except in accordance with plans and specifications approved by the Director of Health.
- (b) Properly prepared plans drawn to a scale of not less than $\frac{1}{4}$ ":1', and specifications for such construction, remodeling or alteration shall be submitted to the Director of Health, or authorized agent, for review and approval before relocation, construction, remodeling, alteration, or conversion is begun. The plans and specifications shall indicate the proposed layout, arrangement and construction materials of work areas and the type and model of proposed fixed equipment and facilities. The plans and specifications shall be submitted with forms furnished by the Director of Health. The Director of Health shall approve the plans and specifications if they meet the requirements of this chapter and the Public Health Code of the State of Connecticut.
- (c) Prior to the barbershop's, hairdressing, cosmetology shop and/or nail salon's opening, the Director of Health, or authorized agent, shall conduct a pre-operational inspection to determine compliance with the approved plans and specifications and with the requirements of this chapter and the Public Health Code of the State of Connecticut.

SECTION 3 LICENSE

- (a) No person shall maintain or operate any barbershop or hairdressing, cosmetology shop and/or nail salon without having a valid license issued by the Director of Health. Only a person who complies with the requirements of

the public health code and these regulations shall be entitled to receive or retain such a license. An individual contractor renting space in any barber, hairdressing, cosmetology shop and/or nail salon shall receive and retain a valid license.

- (b) Application for a license shall be made on forms furnished by the Director of Health, wherein the applicant shall state his/her name, address, the address of the place of business, give such other pertinent information as the Director of Health may require and affix his/her signature to the application. **All licenses are valid for one (1) year from the date of issuance.**
- (c) No license shall be granted to any individual to operate a barber shop or hairdressing shop unless such person has been licensed as a barber or hairdresser/cosmetician for at least two (2) years.
- (d) Every applicant for a license to operate a barbershop or hairdressing, cosmetology shop and/or nail salon shall pay an annual license fee of one hundred dollars (\$100.00).
- (e) No license shall be issued or renewed until a completed application has been submitted, the license fee has been paid and the applicant's barbershop or hairdressing and/or cosmetology shop meets the requirements set forth in this regulation and all other applicable state and local regulations.
- (f) Licenses shall be valid until the expiration date indicated on the license unless suspended or revoked by the Director of Health, or until such time as the facility changes owners, closes, or goes out-of-business.
- (g) Licenses shall not be transferable from person to person or from location to location.
- (h) The Director of Health, or his/her agent, after proper identification, shall be permitted to enter, during normal operating hours, any portion of any barber, hairdressing, cosmetology shop, and/or nail salon for the purpose of making inspections to determine compliance with this chapter and the Public Health Code of the State of Connecticut.
- (i) A temporary license to operate a barber, hairdressing, cosmetology shop and/or nail salon may be granted for a period not to exceed fourteen (14) calendar days. A temporary license would be required for conducting a public demonstration, a fund-raising event or a public convention.

SECTION 4 ANNUAL INSPECTIONS

On an annual basis, the Director of Health, or authorized agent, shall inspect each barbershop, hairdressing and/or cosmetology shop and shall make as many

additional inspections as are necessary for the enforcement of this regulation and the applicable sections of the Connecticut Public Health Code.

SECTION 5 LICENSE SUSPENSION AND REVOCATION

- (a) Failure to comply with the provisions of this regulation and/or the Connecticut Public Health Code shall be grounds for revocation or suspension of any license issued under the provisions of this chapter.
- (b) In the event that the Director of Health finds unsanitary conditions in the operation or if a violation or set of violations appears on more than one (1) consecutive inspection report, the Director of Health may immediately issue a written notice to the license holder, or person in charge, citing such conditions, specifying the corrective action to be taken and time frame within which action shall be taken. If correction is not made in the allotted time, the license may be revoked or suspended.
- (c) Pursuant to section 19a206 of the Connecticut General Statutes, the owner or occupant of such property, or both, shall be subject to a civil penalty of \$250.00 per day for each day such nuisance is maintained or such filth allowed to remain after the time fixed by the Director of Health has expired.
- (d) The Director of Health may suspend, without warning, prior notice or hearing, any license to operate a barbershop or hairdressing and/or cosmetology shop,
 - (1) if the operation constitutes an imminent hazard to public health, or
 - (2) if the owner, operator or person in charge has interfered with the performance of the Director of Health's duties.
- (e) An imminent health hazard shall include, but is not limited to, any one of the following:
 - (1) An ongoing outbreak of an infectious, pathogenic or toxic agent capable of being transmitted to consumers; or
 - (2) the absence of potable water, supplied under pressure, in a quantity which, in the opinion of the Director of Health, is capable of meeting the needs of the facility; or
 - (3) a sewage backup into the facility,
 - (4) an unlicensed individual performing procedures requiring licensure by the Public Health Code of the State of Connecticut.

- (f) Suspension shall be effective immediately upon delivery of the written order to the license holder or person in charge of the facility by the Director of Health. When a license is suspended, all cosmetology operations shall cease immediately and shall not resume until written approval to resume has been issued by the Director of Health. The Director of Health shall remove a suspended license from the premises.
- (g) When a license is suspended, the holder of a license, or the person in charge, shall be notified in writing of the suspension, and an opportunity for a hearing will be provided if a written request for hearing is filed with the Director of Health by the holder of the license within forty-eight (48) hours. The Director of Health may end the suspension at any time by giving written notice to the license holder if reasons for suspension no longer exist.
- (h) Upon receiving a request for a hearing, the Director of Health shall immediately examine the merits of such suspension and may vacate, modify or affirm such suspension.
- (i) Connecticut General Statutes Sec. 19a-229 states "Any person aggrieved by an order issued by a town, city or borough director of health may appeal to the Commissioner of Public Health not later than three business days after the date of such person's receipt of such order, who shall thereupon immediately notify the authority from whose order the appeal was taken, and examine into the merits of such case, and may vacate modify, or affirm such order."

SECTION 6 LICENSE REVOCATION/ NON-RENEWAL

- (a) The Director of Health, after providing opportunity for hearing, may revoke or refuse to renew the license of any person for serious or repeated violations of any of the provisions of this Code, or for interference with the Director of Health in the performance of official duties or for cases where the license to operate has been obtained through nondisclosure, misrepresentation or intentional misstatement of a material fact.
- (b) Prior to revocation or non-renewal, the Director of Health shall notify the license holder, or person in charge at the facility of the specific reason(s) for such revocation or non-renewal, and that license shall be revoked or not renewed at the end of ten (10) calendar days following service of such notice, unless a written request for hearing is filed with the Director of Health by the holder of the license within forty-eight (48) hours of such notice. If no request for a hearing is filed within forty-eight (48) hours of such notice, the revocation or non-renewal becomes final. The Director of Health shall remove a revoked license from the premises.

SECTION 7 LICENSE REINSTATEMENT

(a) Suspension

Whenever a license has been suspended, the holder of the suspended license may make written request for license reinstatement. Within ten (10) days following receipt of a written request, including a statement signed by the applicant that, in his opinion, the conditions causing the suspension have been corrected, the Director of Health shall make a re-inspection. If the Director of Health determines that the applicant has complied with the requirements of this Regulation and the State Public Health Code, the license shall be reinstated and returned to the license holder.

(b) Revocation/Non-renewal

After a period of sixty (60) days from the date of revocation or refusal to renew, a written application may be made for the issuance of a new license. This application will be treated as a new application. The annual fee of one hundred (\$100.00) dollars, all appropriate procedures, and inspections will be required, including a plan review.

SECTION 8 HEARINGS

The Director of Health shall conduct the hearings provided for in this chapter at a time and place designated. The Director of Health shall summarize the proceedings of such hearings and provide sufficient copies. The Director of Health shall make a final finding based upon the complete hearing record, and shall sustain, modify or rescind any notice or order considered in the hearing. The Director of Health shall furnish a written report of the hearing decision to the license holder with ten (10) calendar days of the hearing date.

SECTION 9 SERVICE OF NOTICES OR ORDERS

A notice or order provided for in this Regulation is properly served when it is delivered to the license holder, or person in charge, or when it is sent by registered or certified mail, return receipt requested, to the last known address of the holder of the license. A completed and signed inspection report shall constitute a written notice.

SECTION 10 SPECIFIC STANDARDS AND REQUIREMENTS

EQUIPMENT AND FACILITIES

(a) Water Supply

An adequate supply of hot and cold running water, at proper temperatures, from a municipal or approved private source shall be provided for service for customers, cleanliness of employees and for washing floors, walls, ceiling and equipment.

(b) Hot water at any faucet shall not exceed 110°F.

(c) Waste Disposal

Wastewater from all plumbing fixtures shall be discharged into municipal sewers or approved subsurface sewage disposal systems. Oils, greases, industrial/commercial wastes, toxic chemicals and wastewater that is not sewage, as defined in Public Health Code Section 19-13-B103b (a), shall not be discharged to a subsurface sewage disposal system.

Mineral oil and chemical laden swabs or cloth shall be placed in a metal container with a foot- actuated cover. The use of mineral oils shall be closely supervised. All waste receptacles shall be emptied at least once per work shift or sooner as needed. All waste materials from nail salon workstations shall be removed from the premises to outside garbage disposal before closing of establishment for the business day.

(d) Plumbing Fixtures

(1) Plumbing fixtures shall be of impervious material and of a type, which is easily cleanable. They shall be free from cracks and from parts, which are not readily accessible for cleaning. They shall be of a type that does not constitute a hazard to public water supply through back siphonage, or cross-connection.

(2) All plumbing installation and fixtures shall conform to applicable building and plumbing codes.

(3) There shall be at least one shampoo station for each three workstations.

(4) Shampoo bowls shall be used for barbering, hairdressing and cosmetology work only.

(5) A utility sink shall be provided for proper cleaning of surfaces and equipment.

(6) At least one (1) handwash facility shall be located in each private treatment room and in each work area in order to provide for proper handwashing before each customer.

(7) A mop sink must be provided for cleaning the facility. Those premises in operation prior to January 1, 2006 are exempt from this requirement.

(e) Floors

Floors shall be nonporous and of such construction as to be easily cleaned. Floors where tinting or shampooing is performed, or where chemicals for bleaching hair are used, shall have hard and washable surfaces. Floors shall be kept clean and in good repair. If carpeting or similar material is used for floor covering, it shall be of a light color with a single loop pile of not more than one-fourth (1/4) inch in height. Such floor covering shall be kept clean by vacuuming at least daily and shampooing at least once annually and more frequently if the covering is not clean.

(f) Lighting

Lighting fixtures shall be in sufficient number and properly placed so as to provide adequate illumination.

(g) Process Ventilation

- (1) The shop shall be properly and adequately ventilated so as to remove chemical vapor emissions, excess heat, and odors. Salon ventilation shall comply with state and local building codes and ordinances.
- (2) Nail salons using nail polishes, enamels, basecoats, hardeners, and chemical solvents are deemed to create indoor vapor emissions and shall not pollute nor negatively affect the indoor air quality of adjacent premises.
- (3) Indoor vapor emissions from solvents and polymers including, but not limited to, ethyl acetates, butyl acetate, butyl stearate, acetone, xylene, toluene, acetone, ethanol, methanol, glycol ethers, and methyl ethyl ketone, of any parts per million (ppm) concentration, shall be controlled by local exhaust ventilation systems to remove the contaminating agent at the source. Discharge shall be to the outside and shall not be re-circulated into any space. The source, for the purpose of this section, shall mean vapor emissions originating at the nail technician work stations.

(h) Cabinets

Cabinets shall be provided for storage of clean linen, towels, blankets and gowns. They shall have tight-fitting doors that shall be kept closed to protect the linen, towels, blankets and gowns from dust and dirt.

(i) Receptacle for Used Towels and Gowns

A covered receptacle, which can be readily emptied and cleansed, shall be provided and maintained in a sanitary manner. Chemically soiled towels and linens shall be stored in fire-retardant containers.

(j) Refuse

Covered containers for hair droppings, paper and other waste material shall be provided and maintained in a sanitary manner.

(k) Toilet Facilities

- (1) Adequate toilet facilities and handwash sinks must be provided for customers and employees. Such facilities and washbasins shall be kept clean and in working order.

- (2) Hairdressing salons must provide at least one (1) changing room for patrons in any salon where there are five (5) or more stations. A minimum number of one (1) changing room shall be provided for patrons for each ten (10) workstations in the salon. Changing rooms shall be equipped with a covered receptacle for soiled gowns. Those premises in operation prior to January 1, 2006 are exempt from this requirement.
- (3) Adequate and conveniently located handwashing facilities shall be provided with hot and cold running water, a sanitary soap dispenser and single-use towels for customers and employees.
- (4) The use of common soap for more than one (1) person is prohibited.
- (5) A covered refuse receptacle shall be provided in the ladies' room.

(l) Work Stations

- (1) Chairs in workstations shall be at least fifty-four (54) inches apart, center to center. Those premises in operation prior to January 1, 2006 are exempt from this requirement.
- (2) A two (2)-foot wide workspace shall be maintained behind each chair for the operator. Those premises in operation prior to January 1, 2006 are exempt from this requirement.
- (3) Three (3)-foot wide aisles that are separate and discrete from work areas shall be maintained throughout the shop.
- (4) No hair dryers shall be placed in any waiting room or encroach on the required three (3)-foot wide aisle space.
- (5) Mobile stations must be designed to provide the same workspace and separating distances as fixed stations. For a mobile station, it is assumed that the dryer can be accommodated in the workspace designated for the operator.
- (6) Extraction of emissions from nail technician work stations shall be accomplished by vented manicure tables designed for that purpose or vapor extraction systems in accordance with Section 10 (g) (1) and (3) of this ordinance. Those premises in operation prior to January 1, 2006 are exempt from this requirement except that the Director of Health may order the correction of nuisance conditions should they occur.

(m) Barbershop or Hairdressing and/or Cosmetology Shop in Residence

- (1) A barbershop or hairdressing and/or cosmetology shop located in a residence must be confined to a separate room, separated with ceiling-high partitions and provided with a door to be closed at all times.
- (2) The area within a home operated as a barbershop or hairdressing and/or cosmetology shop must be equipped with the facilities and instruments required in all such establishments.

SECTION 11 MAINTENANCE AND OPERATION

(a) General Cleanliness

- (1) The licensee of every barbershop or hairdressing and/or cosmetology shop shall keep it in a clean and sanitary condition at all times.
- (2) No hair droppings shall be allowed to accumulate on floors. Hair droppings shall be removed frequently and as soon as possible, in such a manner as not to cause objectionable conditions.

(b) Walls, Ceiling and Fixtures

- (1) Ceilings shall be kept in good repair, and cracks in walls, especially around baseboards, shall be filled in so as to prevent the harboring and breeding of insects.
- (2) Cabinets, shelves, furniture, shampoo bowls and fixtures shall be kept clean and free of dust, dirt and hair droppings. Arms, seats and rests of chairs shall be wiped of hair droppings after serving each customer.

(c) Sanitary Services

- (1) No person affected with any infectious disease shall be attended.
- (2) A towel shall not be used for more than one (1) person without being properly laundered before each use.
- (3) A sanitary paper strip or clean towel shall be placed completely around the neck of each customer before an apron or any other protective device is fastened around the neck.
- (4) Clean towels shall be delivered in closed container and kept in a clean, closed cabinet or closet. A commercial linen service shall be used for laundering if not done on the premises.
- (5) A sanitizing agent shall be used when washing towels and linens on the premises.

(d) Sanitation of Equipment and Implements

- (1) Hair brushes, combs and all other implements used on a customer shall be kept clean and sanitary at all times and shall undergo thorough cleansing and sanitizing after serving each customer or single-service disposable implements shall be used.
- (2) Cleaned and sanitized implements shall be stored in sanitary-covered containers, which shall contain a disinfectant, or in a clean drawer.
- (3) After handling a customer affected with an eruption or whose skin is broken out or is inflamed or contains pus, the instruments shall be effectively cleaned, washed with soap or a detergent and water, then rinsed with water having a temperature of at least one hundred seventy degrees Fahrenheit (170°F) or allowed to remain for five (5) minutes in alcohol {seventy to eighty per cent (70%-80%)} or some other approved disinfectant or sanitizing process.

- (4) Shaker-top containers must be provided for dispensing lotions and powders.
- (5) Single-service towels, papers and other material shall be disposed of in the proper receptacle immediately after use and shall not be used again.
- (6) All disposable materials that come into contact with blood and/or body fluids shall be disposed of in sealable plastic bags prior to placing in the waste receptacle.
- (7) All articles that come into direct contact with the customer's skin, nails, or hair that cannot be effectively cleaned and sanitized shall be disposed of in a covered waste receptacle immediately after use. Exception: orangesticks, emery boards, buffing squares, cosmetic sponges and disposable nail bits may be kept for the original customer if kept in a covered container labeled with the customer's name.

(e) Shaving Brushes, Mugs, Finger Bowls, and Credo Blades

The use of shaving brushes, shaving mugs and credo blades is prohibited. The use of finger bowls for manicuring purposes is allowed, but the finger bowl must be properly cleaned and sanitized after each customer. Disposable, single-use finger bowls may be used.

(f) Alum and Other Astringents

Alum or other material used to stop the flow of blood shall be applied in powdered or liquid form only.

(g) Neck Dusters, Powder Puffs, Makeup Brushes and Sponges

The use of brush neck dusters, powder puffs, makeup brushes and sponges is prohibited unless they are single-use disposable implements.

(h) Foods and Beverages

Foods and beverages shall not be prepared, stored or sold in the permitted premises, except with a valid food service license from the Director of Health.

(i) Animals, Pets or Live Birds

No animals, pets or live birds shall be kept in any barbershop or hairdressing and/or cosmetology shop. This prohibition does not apply to trained guide dogs (or dogs in training) for the disabled, sightless or hearing impaired.

SECTION 12 HYGIENE OF OPERATORS

(a) Cleanliness of Operators

The hands of the operator shall be thoroughly washed with soap and warm water before serving each customer and immediately after using the toilet, or after eating.

(b) Health of Operators

No person known to be affected with any communicable disease in an infectious stage shall engage in barbering, hairdressing or cosmetology, and no person so affected shall be employed as a barber, hairdresser or cosmetician.

- (c) Operators shall not eat or drink while providing services to a customer.

SECTION 13 SMOKING PROHIBITED

Smoking is strictly prohibited in nail salon customer service spaces and in rooms where flammable liquids are stored. No operator shall smoke while providing services to a customer. Smoking shall not be permitted in patron waiting areas.

SECTION 14 PROPER ATTIRE

Operators shall wear, while attending any customer in a barbershop or hairdressing or cosmetology shop, clean, washable garments having at least one-quarter (1/4)-length sleeves.

SECTION 15 RECOMMENDED SANITIZERS

- (a) The following chemical methods constitute satisfactory sanitization of implements. No method is considered effective without prior thorough cleaning with detergent (soap, trisodium phosphate, etc.).

<u>Disinfectant</u>	<u>Type of Use</u>	<u>Comments</u>
<i>Quaternary ammonium compounds</i>	1:1000 dilution for 30 seconds	One of the most recent developments because they are odorless, non-toxic, highly stable and noncorrosive.
<i>Boiling Water</i>	5 minutes	The addition of 1% sodium carbonate will prevent rusting.
<i>Lysol (or compound cresol solution or phenolic compound)</i>	5% solution for 3 min. 2% solution for 10 min.	For use on colored gowns or towels
<i>Commercial formalin</i>	10% solution for 1 min.	May be irritating; Deteriorates on standing.
<i>Alcohol (70% ethyl Alcohol or 99% isopropyl alcohol)</i>	3 min.	
<i>Lubricant sanitizer</i>	Combination	Recommended for electric clippers
<i>Other EPA-registered disinfectants</i>		<i>Use according to the manufacturer's instructions</i>

- (b) Chemicals suitable for low temperature washing (less than or equal to 158°F.) of towels and linens shall be used. Lysol or household bleach (sodium hypochlorite) shall be used according to manufacturers' specifications. Color safe bleach may *not* be used.

- (c) Non-chemical methods of sanitizing must be approved in writing by the Director of Health. Equipment specifications shall accompany requests for approval.

SECTION 16 ELECTRIC CLIPPER SANITIZING TECHNIQUES

The following are recommended sanitizing techniques for electric clippers:

- (a) Detachable Head-Type (Sanitary Design):
 - (1) Detach blades.
 - (2) Clean thoroughly.
 - (3) Immerse in effective sanitizer for required time.
- (b) Non-detachable Head-Type:
 - (1) Place covered shallow glass jar at work shelf opposite every barber chair.
 - (2) After use, brush out excess hair and grease; wipe cutting blades clean.
 - (3) Immerse blade in combination lubricant-sanitizer, run clipper while immersed for ten (10) seconds.
 - (4) Remove clipper and allow blades to drain for ten (10) minutes on a clean towel or tissue, preferable in a cabinet reserved for tools already sanitized and ready for use. Wipe blades clean with a fresh disposable tissue.

SECTION 17 INSPECTION FORM

Attachment A provides a sample Inspection Form. This is provided solely for information and is not intended to revise, delete, suspend or add to the above specifications and Regulation requirements.

SECTION 18 PERMIT/LICENSE ANNUAL FEE

- (a) The annual license fee established by the Ledge Light Health District Board of Directors shall not to exceed the maximum fee set forth in the State Statutes.
- (b) The current annual license fee for District inspections is one hundred dollars payable upon application for the required license.

SECTION 19 EFFECTIVE DATE

This Regulation shall become effective January 1, 2006.

SECTION 20 UNCONSTITUTIONALITY PROVISION

Should any section, paragraph, sentence, clause or phrase of the Regulation be declared unconstitutional or invalid for any reason, the remainder of said Regulations shall not be affected thereby.

* * *

The foregoing Regulation was approved and duly adopted at a meeting of the Ledge Light Health District Board of Directors on November 10, 2005, to be effective January 1, 2006.

Baker Salisbury, MPH, MSW, MHSA
Director of Health

Sue Vincent, Secretary
District Board of Directors

Promoting healthy communities

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Name of Establishment _____

Address _____

<input type="checkbox"/> Annual Inspection	<input type="checkbox"/> Complaint
<input type="checkbox"/> Reinspection	
<input type="checkbox"/> Other: _____	

Services:

<input type="checkbox"/> Barber Shop	<input type="checkbox"/> Hairdressing/Cosmetology
<input type="checkbox"/> Pedicures	<input type="checkbox"/> Other _____

Based on an inspection this day, the items checked below identify violations of the Ledge Light Health District Cosmetology Ordinance, which must be corrected by the date specified.

A. Water Supply

- 1. Water supply adequate, safe 0
- 2. Hot and cold water under pressure, provided as required 0

B. Sewage Disposal

- 3. Approved method of sewage disposal..... 0

C. Plumbing

- 4. Approved plumbing fixtures, clean, maintained 0
- 5. No potential cross connection, back siphonage, backflow 0

D. Toilet/Handwashing Facilities

- 6. Toilets and washbasins adequate, convenient, accessible, designed, installed 0
- 7. Proper fixtures in good repair, clean 0
- 8. Soap in dispensers and single-service paper towels provided 0

E. Garbage Disposal

- 9. Adequate number of covered refuse containers provided, clean 0
- 10. Outside disposal area and enclosures properly constructed, clean 0

F. Floors/Walls/Ceilings

- 11. Floors properly constructed, in good repair, clean 0
- 12. Ceilings properly constructed, in good repair, clean 0
- 13. Walls properly constructed, in good repair, clean 0
- 14. Attached equipment, fixtures, properly constructed, maintained, clean, free of hair clippings 0

G. Lighting

- 15. Adequate lighting provided as required 0

H. Ventilation

- 16. Adequate ventilation, no excess heat or odors 0

I. Storage

- 17. Cabinets for clean linens and towels are adequate, clean, with tight fitting doors 0
- 18. Covered receptacle provided exclusively for soiled linens and towels 0

J. Housekeeping

- 19. In-Residence shop completely separate from living/sleeping quarters 0
- 20. No foods or beverages prepared, stored, or sold on premises unless permitted..... 0
- 21. No animals / pets..... 0
- 22. Aisles/work spaces properly maintained 0

K. Personnel

- 23. All personnel properly licensed as required by State..... 0
- 24. No person with infection or communicable disease attended or working 0
- 25. Good hygienic practices, smoking restricted..... 0
- 26. Clean outer garments 0
- 27. Hands washed with soap and water before serving each customer 0

L. Utensils/Equipment – Handling (other than Single Service)

- 28. The following items are prohibited: neck dusters, powder puffs, sponges, shaving brushes, shaving mugs..... 0
- Hair clippings removed frequently and in proper manner 0
- 30. Head rest covered with clean towels or paper 0
- 31. Sanitary paper strip placed around neck before protective device..... 0
- 32. Shaker-top container used for dispensing lotion or powders 0
- 33. Alum or other material to stop the flow of blood provided in powder or liquid form 0

M. Utensils/Equipment - Sanitizing (other than Single Service)

- 34. Utility sink provided for instrument cleaning 0
- 35. Equipment used on customer cleaned and disinfected after each customer 0
- 36. Utensils used on customers cleaned and sanitized after each customer 0
- 37. Proper use of recommended sanitizing/sterilizing device after thorough cleansing of implements 0
- 38. Disinfected utensils kept in sanitary covered containers when not in use 0
- 39. Linens and towels properly sanitized when washed on premises 0

Date of Inspection: _____

Date of Required Compliance: _____

Director of Health / Authorized Agent

Signature of Person in Charge

Promoting healthy communities

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