

**DRAFT**  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
Thursday, December 8, 2016 – 5:30 p.m. Ledge Light Health District

The Regular December meeting of the Ledge Light Health District Board of Directors was held on Thursday, December 8, 2016 – 5:30 p.m., at Ledge Light Health District, 216 Broad Street, New London. Present were, Chairperson Kent Sistare, Treasurer Ken Nogacek, Vice Chair Jackie Massett, Secretary Sue Vincent, Danielle Gelinis, Susan Graham, Stephenie Guess, Bonnie Reemsnyder, Kevin Serpa, Director of Health Steve Mansfield, and Supervisor, Administration/Finance & Special Projects Jen Muggeo, and Project Assistant Estelle Harrison. Absent excused were Candace Devendittis, Barbara Gerrish, Maryellen Grace, and Lewis Thomas. Absent unexcused were Steve Carlow and Corina Vendetto.

- I. CALL TO ORDER- Chairman K. Sistare called the meeting to order at 5:30 p.m.
  - a. Adoption of the Meeting Minutes of November 10, 2016 - After a motion by K. Serpa that was seconded by S. Vincent, the minutes were unanimously approved. J. Massett abstained.
- II. PUBLIC PARTICIPATION– none.
- III. REPORT FROM THE CHAIRPERSON- Chairman Sistare gave a report on his activities.
- IV. COMMUNICATION FROM BOARD MEMBERS- none
- V. REPORTS FROM SUBCOMMITTEES
  - a. Personnel- none; b. Finance- the Finance Committee report was deferred to New Business; c. Bylaws- none; d. Health Equity- none
- VI. REPORT FROM THE DIRECTOR OF HEALTH- S. Mansfield provided detail on his written December report.
- VII. FINANCIAL REPORTS- J. Muggeo presented the financial report.
- VIII. OLD BUSINESS- none
- X. NEW BUSINESS
  - a. 2017 Board Meeting Schedule – After a motion by J. Massett that was seconded B. Reemsnyder the 2017 board meeting schedule was approved as presented.
  - b. FY18 Per Capita Rate – K. Nogacek reported that the Finance Committee had met at 4pm that day. After a motion by K. Nogacek that was seconded S. Vincent the fiscal year 2018 per capita rate of \$7.37 (a 1% increase) was approved.
  - c. Investment Allocation – No action taken.
- XI. OTHER- none
- XII. ADJOURNMENT - After a motion by K. Serpa that was seconded by B. Reemsnyder, the meeting adjourned at 6:23 p.m.

Respectfully submitted,  
Estelle Harrison, Recording Secretary